

**Nether Providence Athletic Association Youth Soccer Program
Constitution**
(as of 4/3/02)

**ARTICLE 1
Identification**

Section 1-1 Name

The name of this organization is the Nether Providence Athletic Association Youth Soccer Program (hereinafter referred to as NPAA Soccer).

Section 1-2 Location

The headquarters of NPAA Soccer shall be within the community it serves, where all general meetings shall be held. Specific headquarters shall be determined from time to time by the members of the Board of Directors.

Section 1-3 Colors

The representative colors of NPAA Soccer shall be: primary color orange with secondary colors of white and/or black.

Section 1-4 Seal

The official seal of the Corporation shall be: "NETHER PROVIDENCE AA SOCCER".

**ARTICLE 2
Purpose and Objectives**

Section 2-1 Purpose

The purposes of NPAA Soccer are to promote, foster, and perpetuate the game of soccer on the youth level within the community it serves. NPAA Soccer shall exercise complete governmental control of said game except in those matters reserved by the League in which a team is participating, and in those matters reserved by the Eastern Pennsylvania Youth Soccer Association, and in those matters reserved by the United States Youth Soccer Association.

Section 2-2 Objectives

The specific objectives of NPAA Soccer, in fulfillment of its purpose, shall include each of the following:

1. To assemble all levels of teams and support groups to improve the health and well-being of the youth of our community through practicing and playing competitive soccer throughout each year.
2. To provide an opportunity for the youth of our community to participate in leagues, tournament and other activities that may provide beneficial experiences as well as improvement of individual or team soccer skills.
3. To disseminate information on soccer camps, on scholastic and collegiate and professional soccer programs, and on any other soccer programs that may be accessed by the youth of our community.
4. To educate and develop all our coaches, referees and player that each may better perform their respective roles in harmony and understanding.
5. To assist the youth of our community to be better citizens by providing an opportunity to work with others in seeking common goals through participation on organized soccer teams.

6. To instill in the youth of our community an understanding of good citizenship, good fellowship and good sportsmanship.

ARTICLE 3: **Membership**

Section 3-1 Members

The members of NPAA Soccer shall include any person of full age and in good standing in the community, who has paid the applicable registration fees determined from time to time by NPAA Soccer Board of Directors, or who has a child participating in one of the NPAA Soccer programs, after proper completion of an application or registration form and payment of the applicable registration fees determined from time to time by the Board of Directors.

Section 3-2 Acceptance of Membership

Every person who accepts membership in NPAA Soccer agrees to accept, support and adhere to the regulatory authority of NPAA Soccer, as herein provided, and as it may hereafter be formulated by such rules and regulations, alterations of and amendments to the constitution and by-laws which NPAA Soccer may from time to time enact.

Section 3-3 Registrar

*(changed Tri-County league name to PAGES 4/4/01)
(new Section, was 5-8 4/3/02)*

The Registrar is a member of the Membership Committee and shall oversee the registration of new and returning members of NPAA Soccer; provide registration materials to all members; process registrations as received; provide Commissioners and Vice Presidents with registration reports; process registration checks; calculate and provide a registration payment report to the President; print out labels or registration forms for bulk and first class mailings; complete EPYSA required information and return requested information in a timely manner; print PAGES and Delco player passes; provide rosters for PAGES and Delco teams; update registration forms as needed; maintain records of intramural and travel players; oversee roster changes that occur in a soccer year; report monthly to the NPAA Soccer Board of Directors; forward relevant information and fees to the appropriate leagues and associations; maintain a current membership list; and perform such other duties as the Board of Directors may from time to time direct.

ARTICLE 4: **Government**

Section 4-1 Government

NPAA Soccer shall be governed by its constitution and by-laws as presently constituted or as these may from time to time be amended and/or altered, and by such rules and regulations which may from time to time be promulgated by the Board of Directors, except only when these conflict with or are supplemented by the constitution, by-laws, rules and regulations of the United States Youth Soccer Association to which NPAA Soccer shall be subordinate and with which shall be affiliated.

Section 4-2 Right to Vote

In all matters formally presented at a general meeting of the Nether Providence Athletic Association, each member shall be entitled to one vote and may vote in person or by proxy. No other individual ever has the right to cast a vote. The Board of Directors shall have the right to cast a vote with the exception of the President who shall have no vote except in the case of a deadlock when the President, or in his/her absence the Executive Vice President, has the privilege of being able to cast the deciding vote. In the absence of both the President and the Executive Vice President, the Treasurer and the Secretary, in that order, ascend

to the chair. In either case, the voting limitations applicable to the Office of President shall apply. The Board of Directors may not represent a member.

Section 4-3 Majority Vote

The majority for the voting power present shall be necessary to decide affirmatively any issue which is presented to the membership, except in the case of amendment to the constitution and by-laws as hereinafter provided.

Section 4-4 Proxies

Any member may authorize another person or persons to act for him by proxy. Every proxy shall be executed in writing by the member or his duly authorized attorney in fact and filed with the secretary of the Corporation. A proxy shall be revocable at will notwithstanding any other agreement or any provision in the proxy to the contrary, but the revocation of a proxy shall not be effective until notice thereof has been given to the Secretary of the Corporation. A proxy shall not be honored for any purpose at a meeting on the Board of Directors or at a Committee meeting.

Section 4-5 Board of Directors

The legislative and judicial powers of NPAA Soccer unless specifically designated otherwise herein, are vested in a group of Board Members duly elected by the members in good standing of NPAA Soccer at their annual meeting and shall serve until their successors shall be elected. No less than five and no more than fifteen directors shall constitute the Board of Directors. Directors shall be members of NPAA Soccer. The term of office shall be one year.

Section 4-6 Vacancies in the Board of Directors

Vacancies in the Board of Directors shall be filled by a majority of the remaining members of the Board, though less than a quorum, and each person so elected shall be a director until his successor is elected by the members at the next annual meeting of the members or at any special meeting prior thereto duly called for that purpose.

ARTICLE 5: Officers

Section 5-1 President

The President shall supervise and manage the affairs of NPAA Soccer in accordance with the needs and desires of the membership; preside at all meeting; enforce the constitution, by-laws and such rules and regulations which may be enacted by the Board of Directors; appoint all committees, with the approval of the Board of Directors, be an ex officio member on all Board committees; call such meetings as herein provided to be called; cast a deciding vote on all issues at any meeting of the Board of Directors; together with the recording secretary signs all contracts and official documents; appoint auditors of financial records for a report at each Annual General Meeting; pursue growth and development of both competitive and recreational soccer programs; pursue expansion through new members; ensure an effective arbitration process; and shall perform such other duties as the Board of Directors may from time to time direct.

Section 5-2 Executive Vice President

The Executive Vice President shall assist the President in the performance of his/her duties; exercise all the powers of the President during his absence or incapacity and have the right to vote; and shall perform other duties as the Board of Directors may from time to time direct.

Section 5-3 Vice President Travel Boys

The Vice President Travel Boys is a member of the Coaching Committee and shall assist the President and the Executive Vice President in the performance of their duties with emphasis on matters pertaining to boys travel teams and players; recruit coaches for travel teams; attend all coaching meetings; gather coaching evaluations and prepare report for annual coaching committee reviews, organize all NPAA Soccer travel team try-outs and promote such events via newsletter and information brochure; gather player evaluations; make available the club information package; ensure the attendance of independent evaluators; communicate with coaches; inform results to attendees of all try-outs; assist the Coaching Director in compiling and distributing an annual coaching manual to be given to all new travel coaches and update existing information for returning travel coaches; provide information on appropriate tournaments for teams and ensures all travel teams attend no less than 3 tournaments per annum; record scores and standings and inform the public relations director of all events for placement in the newsletter; inform the Fields and Indoor Facilities Assignor of field and indoor practice requirements for all teams; inform the Travel Uniform Administrator of uniform requirements for all teams; inform the Equipment Administrator of equipment requirements for all teams; and shall perform such other duties as the Board of Directors may from time to time direct.

Section 5-4 Vice President Travel Girls

The Vice President Travel Girls is a member of the Coaching Committee and shall assist the President and the Executive Vice President in the performance of their duties with emphasis on matters pertaining to girls travel teams and players; recruit coaches for travel teams; attend all coaching meetings; gather coaching evaluations and prepare report for annual coaching committee reviews, organize all NPAA Soccer travel team try-outs and promote such events via newsletter and information brochure; gather player evaluations; make available the club information package; ensure the attendance of independent evaluators; communicate with coaches; inform results to attendees of all try-outs; assist the Coaching Director in compiling and distributing an annual coaching manual to be given to all new travel coaches and update existing information for returning travel coaches; provide information on appropriate tournaments for teams and ensures all travel teams attend no less than 3 tournaments per annum; record scores and standings and inform the public relations director of all events for placement in the newsletter; inform the Fields and Indoor Facilities Assignor of field and indoor practice requirements for all teams; inform the Travel Uniform Administrator of uniform requirements for all teams; inform the Equipment Administrator of equipment requirements for all teams; and shall perform such other duties as the Board of Directors may from time to time direct.

Section 5-5 Vice President Overall Intramural Girls

*(changed title 4/4/01, 4/3/02)
(split Boys and Girls 4/3/02)*

The Vice President Overall Intramural Girls is a member of the Coaching Committee and shall assist the President and the Executive Vice President in the performance of their duties with emphasis on matters pertaining to intramural leagues and teams; recommend Commissioners for Queen Girls, Novice Girls, Mini Girls, Papoose Girls, to the President; recruit coaches for girls teams; schedule administrative meetings with girls commissioners as required; coordinate with the Coaching Director coaching clinics for new and returning coaches; attend all intramural coaching meetings; inform the Field and Indoor Facilities Assignor of field and indoor practice and game requirements for all girls teams; inform the Uniform Administrator of uniform requirements for all girls teams; inform the Equipment Administrator of equipment requirements for all girls teams; and shall perform such other duties as the Board of Directors may from time to time request.

Section 5-5 Vice President Overall Intramural Boys

*(changed title 4/4/01, 4/3/02)
(split Boys and Girls 4/3/02)*

The Vice President Overall Intramural Boys is a member of the Coaching Committee and shall assist the President and the Executive Vice President in the performance of their duties with emphasis on matters pertaining to intramural leagues and teams; recommend Commissioners for Major Boys, Novice Boys,

Mini Boys, Papoose Boys to the President; recruit coaches for boys teams; schedule administrative meetings with boys commissioners as required; coordinate with the Coaching Director coaching clinics for new and returning coaches; attend all intramural coaching meetings; inform the Field and Indoor Facilities Assignor of field and indoor practice and game requirements for all girls teams; inform the Uniform Administrator of uniform requirements for all girls teams; inform the Equipment Administrator of equipment requirements for all girls teams; and shall perform such other duties as the Board of Directors may from time to time request.

Section 5-7 Secretary

The Secretary shall keep a record of all proceedings of all meetings; receive and produce any correspondence associated with NPAA Soccer; keep attendance record of each meeting; prepare a yearly calendar to ensure timeliness of business; provide Board of Directors with a copy of attendance and minutes for each NPAA Soccer meeting; give the required notice of all meetings on the members and of the Board of Directors; sign with the President all contracts and other documents of NPAA Soccer which are authorized by the Board of Directors; in the fulfillment of these duties, to exercise requisite authority; and perform other duties as the Board of Directors may from time to time direct.

Section 5-8 Treasurer *(was Registrar – moved to Section 3 4/3/02)*

The Treasurer chairs the finance Committee and shall oversee all financial concerns of NPAA Soccer; maintain a chronological itemized ledger of each financial account, a current list of credits and debits due, and a current list of past due accounts; collect all monies due; give receipts; deposit all monies in the name of NPAA Soccer with a depository approved by the Executive Committee; sign a check to liquidate each bill authorized for payment by the membership or by the Finance Committee of the Board; report financial status of NPAA Soccer at every meeting and whenever requested to do so by the President or the Board of Directors, such bond costs to be borne by NPAA Soccer; all drafts and checks in excess of an amount defined by the Board of Directors shall be executed by two of the elected officers; and perform such other duties as the Board of Directors may from time to time direct.

Section 5-9 Facilities Director

The Facilities Director shall manage the facilities, equipment and uniforms for both intramural and travel programs; recruit and recommend to the President, the Fields Administrator, Fields and Indoor Facilities Assignor, Travel Uniform Administrator, Intramural Uniform Administrator; and shall perform such other duties as the Board of Directors may from time to time direct.

Section 5-10 Player Development Director *(changed intramural VP name 4/4/01)*

The Player Development Director is a member of the Scholarship Committee and shall assist the Vice President Travel Boys, Vice President Travel Girls, Vice President Overall Intramural Girls and the Vice President Overall Intramural Boys, in the development, implementation and management of player development programs; review all Micro Soccer and small-sided soccer play; inform the club of player development programs at the state and National levels; inform coaches of scholarship and player training programs outside the club; organize clinics with outside coaches; and shall perform other duties as the Board of Directors may from time to time direct.

Section 5-11 Tournament Director *(changed title 4/5/00)*

The Tournament Director shall perform duties as the Board of Directors may from time to time direct.

Section 5-12 Web-Master *(added 4/4/01)*

The Web-Master is responsible for the web site of NPAA. The Web-Master shall perform such duties as the Board of Directors may from time to time direct.

Section 5-13 Immediate Past-President

The Immediate Past-President shall be an ex officio member of the Board of Directors and shall be available to provide evaluation, suggestion, mediation and perform such other duties as the Board of Directors shall from time to time request. The Immediate Past-President (who is not elected) shall serve immediately following his departure from office of President.

Section 5-14 Elections

The Board of Directors shall be elected by ballot at the Annual General Meeting. A candidate must receive a majority of votes cast by members in good standing in order to be elected.

Section 5-15 Absence

Any Director who is absent without excusable cause three (3) consecutive meetings, or for any reason, a total of five (5) meetings of the Board of Directors shall thereby forfeit, without additional formality, his/her right to hold his/her respective office for the unexpired term.

Section 5-16 Compensation

All directors of NPAA Soccer shall serve without salaries.

Section 5-17 Removal from Office

A Director of NPAA Soccer shall be removed from office, whenever in the Board's judgement it is to the best interests of NPAA Soccer, by a two-thirds (2/3) majority of the entire voting power of the Board of Directors.

(Sections regarding the offices of Referee, Public Relations, Fundraising and Risk Management Directors were deleted on 4/5/00.)

ARTICLE 6 Meetings

Section 6-1 Annual General Meeting

The Annual General Meeting of NPAA Soccer shall be held on the first Wednesday of April at a place determined by the President.

Section 6-2 Board of Directors Meeting

Scheduled meetings of the Board of Directors shall be held at least once per month at a place determined by the President.

Section 6-3 Special Meetings

Special meetings of NPAA Soccer may be called at any time by the President, Executive Vice President, a majority of the Board of Directors, or upon written demand of at least twenty-five members of NPAA Soccer upon the President in which case a meeting shall be called by him not less than ten (10) nor more than thirty (30) days of such demand. If the President shall neglect or refuse to issue such call within five days from the receipt of such request, the person or persons making the request may issue the call.

Section 6-4 Written Notice

In the case of all special meetings, written notice shall be sent, at least five days prior to the day named for the meeting, unless a greater period of notice is required by statute, to each member entitled to vote thereat at such address as appears on the records of NPAA Soccer.

Section 6-5 Robert's Rules

All meetings of NPAA Soccer shall be conducted in accordance with the latest edition of Robert's Rules of Order.

ARTICLE 7
Quorum

Section 7-1 Quorum

The majority of the voting power present at all general meetings of NPAA Soccer shall constitute a quorum.

ARTICLE 8
Amendments

Section 8-1 Vote Required

The Constitution of NPAA Soccer may be amended by a vote of two-thirds (2/3) of the entire voting power of Members in attendance at the Annual General Meeting.

Section 8-2 Who Can Make Amendments

Any proposal or motions to amend the Constitution of NPAA Soccer may be made in writing to the Secretary forty-five (45) days in advance of the Annual General Meeting and these proposals or motions shall be made available to each member thirty (30) days in advance of the Annual General Meeting.

Section 8-3 Advance Notice

(changed method of notice 4/3/02)

Any proposals or motions to amend the Constitution of NPAA Soccer may be made in writing to the Secretary forty-five days in advance of the Annual General Meeting and these proposals or motions shall be made public either in an NPAA Soccer newsletter or on the NPAA Soccer website thirty (30) days in advance of the Annual General Meeting.

END OF CONSTITUTION AS OF 4/3/02